



Leaders' Conference Call Meeting Minutes

Date: May 7, 2009

Attendance: Leanne Gibbs, Ronnalea Hamman, Kathy Ordelt and Joan Totka

Topic	Discussion	Conclusion and Assignments
PIPE Minutes for April	Reviewed and discussed. No changes	
PIPE/FHERN Speaker for annual conference	Reviewed tentative schedule for annual conference (Ashley sent to members prior to committee meeting) Reviewed PIPE/FHERN schedule for October 6, 2009 to determine an appropriate time slot to have our annual PIPE meeting. Concerns voiced about finding a time where those that are members of both FHERN and PIPE would not have to miss one of the meetings. A meeting from 1pm to 3pm suggested, however board members would have to miss a portion of their meeting. After discussion a meeting time from 8am to 10am was recommended where members could bring their own breakfast and meet.	Joan will speak with Ashley Ave to determine if: <ul style="list-style-type: none"> • Meeting space is available for PIPE mtg • FHERN has a meeting time planned This information needs to be finalized in the next day so that it can be sent to Penny for the brochure.
Unmeetings	Unmeeting scheduled for today cancelled due to: <ul style="list-style-type: none"> • Uncertainty of available resources for funding • Lack of prior promotion on HCEA website and list serves HCEA Board did agree to continuing with the 2 unmeetings for this year and limiting them to 1 hour. Discussion regarding planning of PIPE unmeetings as to not interfere with the FHERN unmeetings. Possibly have PIPE unmeetings next month to allow time for promotion and individual scheduling.	Ronnalea to get with membership development committee about unmeetings Send information to Kathy Ordelt to have placed on HCEA website and the three listserves Ronnalea to get with Kim Hume for information on schedule of FHERN unmeetings

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Workgroups	Recommendation made to get with workgroups and follow up with last years plans and goals to see how we can facilitate continued advancement with the developed goals <ul style="list-style-type: none"> • Professional Development • Membership • Communication 	Joan to get workgroup report. Next month will focus on Annual PIPE conference and workgroup goals.
New Business	Ronnalea reported on recent survey to Canadian health care workers involved in Patient Family Education to determine interest in being involved with a special interest group dealing with Patient Family Education. Results showed 60 people interested. Headquarters would most likely be in Ontario due to the population base in that area. Group discussed the benefits HCEA could offer.	Ronnalea to follow up

Minutes recorded by: Leanne Gibbs RN, BSN

Date of next call: June 4, 2009 at 11:00 eastern
 (1000 Central; 0900 Mountain; 0800 Pacific)